COMMISSIONED PASTOR CONTRACT - Year _____

The Session of _____, a congregation of the Presbytery of Milwaukee enters into the following contract with Commissioned Pastor _____ beginning on _____.

_____ was commissioned by the Presbytery of Milwaukee to serve _____ on _____, 20____.

The session met with the pastor and the terms below were agreed upon on _____.

Expectations

This ministry will include (**Please check all fields pertaining to this position**.)

- ☐ Worship leadership and preparing the bulletin (Specify Sundays if less than full time)
- ☐ Moderator of Session (and congregational meetings)
- ☐ Pastoral calls to the ill, homebound, and as needed to other members
- ☐ Officiate at weddings and funerals as requested by the session
- ☐ Assist the church committees, boards, and session to carry out assigned tasks
- ☐ Administrative duties
- ☐ Exercise voice and vote in presbytery
- ☐ Other:_____
- ☐ Other:_____
- ☐ Other:_____

The Session estimates that fulfilling these duties will require _____ hours per week.

COMPENSATION

Complete all lines, adding a zero or N/A where the specified term/benefit is not provided.
*Compensation will be paid to the Pastor according to annual terms which meet or exceed the Minimum Compensation Standards of Milwaukee Presbytery. Please refer to those Minimum Compensation Standards on the Presbytery website for all items with an asterisk below.

*1. Salary (12 month equivalent) $_____

2. Contributions to health insurance $_____

3. Board of Pensions Covenant package. $_____

4. Additional Compensation or Allowances (please specify below) $_____

_____

5. FICA/SECA $_____

*6. Vacation **Minimum** of four weeks including four Sundays

(If greater, please indicate here_____)

*7. Paid Sick Leave (up to 10 days for each year of service)

Total **$**_____

Professional Reimbursable Expenses

1. Mileage Reimbursement at current IRS rate $_____

*2. Continuing Education

a. Reimbursable expenses (travel, lodging, fees, materials) $_____

b. ☐ Minimum 2 weeks/year including 2 Sundays

☐ Other if in excess of 2 weeks:_____

*3. Professional Expenses $_____

Salary will be paid (check one) ☐ monthly; ☐ twice a month on the _____ and _____; or_____ bi-weekly

By signing below, the parties acknowledge that they have read and agree to the Pastoral Personnel Policies, the Ethical Boundaries Policy and the Dissolution Policy of the Presbytery of Milwaukee (all are found on the Presbytery's website under Documents & Resources/Commission on Transitional Ministries; www.pbymilwaukee.org/commission-on-transitional-ministries.html).

Clerk of Session signature:_____ Date:_____

Pastor signature:_____ Date:_____

Authorized CTM signature:_____ Date:_____

"By action of the presbytery, this relationship was recorded in the rolls and records of the Presbytery and the General Assembly."

Stated Clerk (or Associate Stated Clerk) signature:_____