

Job Title:	Sunday School Educator
Contacts:	Pastor, Office Manager, Session Liaison
Supervisor:	Calvary Session
Church Membership:	Not Required
Spiritual Level:	Moderate
Spiritual Gifts:	Compassion, Encouragement
Talents/Abilities:	Dependable, friendly, enthusiastic, creative, organized, ability to work with other volunteers, relates well with children
Time Commitment:	Two hours on Sunday, Maximum of 3 hours per week
Duration of Commitment:	Minimum of one year.

Duties and Responsibilities:

- Have all supplies in the classroom prior to class.
- Prepare and guide Bible learning activities from the provided Bible curriculum.
- Assist in Preparing curriculum, activities, crafts, and class materials prior to class.
- Teach the Bible lessons in a creative way so that children will learn and grow in their faith.
- Stay in the classroom at all times when children are under your supervision. Never leave children unattended in the classroom.
- Take children to the bathroom according to the Church's policies and procedures.
- Report damaged equipment or safety hazards to the Church Office
- Report needed classroom supplies to the Church Office.
- Send follow-up postcards to visiting children.
- Leave room clean, neat, and in good condition after lessons.