2019 COMMISSIONED PASTOR CONTRACT

The Session of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a congregation of the Presbytery of Milwaukee enters into the following contract with Commissioned Pastor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ beginning on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was commissioned by the Presbytery of Milwaukee to serve \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on ­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_.

**Expectations**

This ministry will include (**Please check all fields pertaining to this position**.)

\_\_\_\_ Worship Leadership and Preparing the Bulletin (Specify Sundays if less than full time)

\_\_\_\_ Moderator of Session (and congregational meetings)

\_\_\_\_ Pastoral Calls to the ill, homebound, and as needed to other members

\_\_\_\_ Officiate at weddings and funerals as requested by the session

\_\_\_\_ Assist the church committees, boards, and session to carry out assigned tasks

\_\_\_\_ Administrative Duties

\_\_\_\_ Exercise voice and vote in presbytery

\_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Session estimates that fulfilling these duties will require \_\_\_\_\_\_\_ hours per week.

**COMPENSATION**

The minimum hourly rate for Commissioned Pastors for 2019 is $18.39/hr.

1. Salary (12 month equivalent) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Housing $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Contributions to health insurance $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Additional Compensation or Allowances (please specify below) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. FICA/SECA $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Vacation **Minimum** of four weeks including four Sundays

7. Paid Sick Leave (up to 10 days for each year of service)

8. Please see Personnel Policies for Pastors at pbymilwaukee.org under Work of the Presbytery/COM for a complete list of the Presbytery’s Pastoral Policies and Minimums.

Initial Clerk of Session\_\_\_\_\_\_\_\_ Initial Pastor\_\_\_\_\_\_\_\_\_

**Total $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Professional Reimbursable Expenses**

1. Mileage Reimbursement at current IRS rate $.58 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Continuing Education

a. Reimbursable expenses (travel, lodging, fees, materials)

($2,000 minimum/full time accumulative to 3 years) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 b. \_\_\_\_ Minimum 2 weeks/year including 2 Sundays accumulative to 3 years

 \_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Professional Expenses ($500 minimum) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Salary will be paid (check one) \_\_\_ monthly; \_\_\_ twice a month on the \_\_\_\_\_ and \_\_\_\_\_\_; or\_\_\_\_\_\_ bi-weekly

All parties have read and agree to the Presbytery’s dissolution policy found at [www.pbymilwaukee.org](http://www.pbymilwaukee.org) COM documents. Initial Pastor\_\_\_\_\_\_\_\_\_ Initial Clerk\_\_\_\_\_\_\_\_\_\_

Date of Conference with Commissioned Pastor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Session Action: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk of Session signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Pastor Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

COM Moderator Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

“By action of the presbytery, this relationship was recorded in the rolls and records of the Presbytery and the General Assembly.”

Stated Clerk (or Associate Stated Clerk) Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_