2020 COMMISSIONED PASTOR CONTRACT

The Session of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a congregation of the Presbytery of Milwaukee enters into the following contract with Commissioned Pastor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ beginning on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was commissioned by the Presbytery of Milwaukee to serve \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on ­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_.

**Expectations**

This ministry will include (**Please check all fields pertaining to this position**.)

\_\_\_\_ Worship Leadership and Preparing the Bulletin (Specify Sundays if less than full time)

\_\_\_\_ Moderator of Session (and congregational meetings)

\_\_\_\_ Pastoral Calls to the ill, homebound, and as needed to other members

\_\_\_\_ Officiate at weddings and funerals as requested by the session

\_\_\_\_ Assist the church committees, boards, and session to carry out assigned tasks

\_\_\_\_ Administrative Duties

\_\_\_\_ Exercise voice and vote in presbytery

\_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Session estimates that fulfilling these duties will require \_\_\_\_\_\_\_ hours per week.

**COMPENSATION**

The minimum hourly rate for Commissioned Pastors for 2020 is $18.61/hr.

1. Salary (12 month equivalent) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Housing $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Contributions to health insurance $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Additional Compensation or Allowances (please specify below) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. FICA/SECA $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Vacation **Minimum** of four weeks including four Sundays

 (If greater, please indicate here\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

7. Paid Sick Leave (up to 10 days for each year of service)

**8. Please see Personnel Policies for Pastors at pbymilwaukee.org under Work of the Presbytery/COM for a complete list of the Presbytery’s Pastoral Policies and Minimums.**

**Initial Clerk of Session\_\_\_\_\_\_\_\_ Initial Pastor\_\_\_\_\_\_\_\_\_**

**Total $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Professional Reimbursable Expenses**

1. Mileage Reimbursement at current IRS rate $.58 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Continuing Education

a. Reimbursable expenses (travel, lodging, fees, materials)

($2,000 minimum/full time accumulative to 3 years) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 b. \_\_\_\_ Minimum 2 weeks/year including 2 Sundays accumulative to 3 years

 \_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Professional Expenses ($500 minimum) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Salary will be paid (check one) \_\_\_ monthly; \_\_\_ twice a month on the \_\_\_\_\_ and \_\_\_\_\_\_; or\_\_\_\_\_\_ bi-weekly

**All parties have read and agree to the Presbytery’s dissolution policy found at** [**www.pbymilwaukee.org**](http://www.pbymilwaukee.org) **COM documents.**

**Initial Pastor\_\_\_\_\_\_\_\_\_ Initial Clerk\_\_\_\_\_\_\_\_\_\_**

Date of Conference with Commissioned Pastor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Session Action: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk of Session signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Pastor Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

COM Moderator Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

“By action of the presbytery, this relationship was recorded in the rolls and records of the Presbytery and the General Assembly.”

Stated Clerk (or Associate Stated Clerk) Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_