2020 COMMISSIONED PASTOR CONTRACT

The Session of ______________________________________________________, a congregation of the Presbytery of Milwaukee enters into the following contract with Commissioned Pastor ____________________________ beginning on ________________________.

____________________________________ was commissioned by the Presbytery of Milwaukee to serve on __________________________, 20____.

Expectations

This ministry will include (Please check all fields pertaining to this position.)

___ Worship Leadership and Preparing the Bulletin (Specify Sundays if less than full time)
___ Moderator of Session (and congregational meetings)
___ Pastoral Calls to the ill, homebound, and as needed to other members
___ Officiate at weddings and funerals as requested by the session
___ Assist the church committees, boards, and session to carry out assigned tasks
___ Administrative Duties
___ Exercise voice and vote in presbytery
___ Other:_______________________________________________________________
___ Other:_______________________________________________________________
___ Other:_______________________________________________________________

The Session estimates that fulfilling these duties will require _______ hours per week.

COMPENSATION

The minimum hourly rate for Commissioned Pastors for 2020 is $18.61/hr.

1. Salary (12 month equivalent) $_______________

2. Housing $_______________

3. Contributions to health insurance $_______________

4. Additional Compensation or Allowances (please specify below) $_______________

________________________________________________________

5. FICA/SECA $_______________
6. **Vacation Minimum** of four weeks including four Sundays
   (If greater, please indicate here_____________________________)

7. Paid Sick Leave (up to 10 days for each year of service)

8. Please see Personnel Policies for Pastors at pbymilwaukee.org under Work of the Presbytery/COM for a complete list of the Presbytery’s Pastoral Policies and Minimums.

   Initial Clerk of Session_______   Initial Pastor_______

   **Total** $__________________

**Professional Reimbursable Expenses**

1. Mileage Reimbursement at current IRS rate $.58   $_______________

2. Continuing Education
   a. Reimbursable expenses (travel, lodging, fees, materials)
      ($2,000 minimum/full time accumulative to 3 years) $_______________
   b. _____ Minimum 2 weeks/year including 2 Sundays accumulative to 3 years
      _____ Other:____________________________________________________

3. Professional Expenses ($500 minimum) $_______________

Salary will be paid (check one) ___ monthly; ___ twice a month on the _____ and ______; or______ bi-weekly

All parties have read and agree to the Presbytery’s dissolution policy found at www.pbymilwaukee.org COM documents.

Initial Pastor_______   Initial Clerk_______

Date of Conference with Commissioned Pastor:______________________

Date of Session Action: _____________________________

Clerk of Session signature:____________________________________   Date:_____________

Pastor Signature:______________________________________________   Date:_____________

COM Moderator Signature:_______________________________________   Date:_____________

“By action of the presbytery, this relationship was recorded in the rolls and records of the Presbytery and the General Assembly.”
Stated Clerk (or Associate Stated Clerk) Signature:______________________________