2020 COMMISSIONED PASTOR CONTRACT

The Session of ______________________________________________________, a congregation of the Presbytery of Milwaukee enters into the following contract with Commissioned Pastor ___________________________ beginning on _________________________.

____________________________________ was commissioned by the Presbytery of Milwaukee to serve __________________________ on _________________________, 20____.

Expectations

This ministry will include (Please check all fields pertaining to this position.)

___ Worship leadership and preparing the bulletin (Specify Sundays if less than full time)
___ Moderator of Session (and congregational meetings)
___ Pastoral calls to the ill, homebound, and as needed to other members
___ Officiate at weddings and funerals as requested by the session
___ Assist the church committees, boards, and session to carry out assigned tasks
___ Administrative duties
___ Exercise voice and vote in presbytery
___ Other:______________________________________________________________
___ Other:______________________________________________________________
___ Other:______________________________________________________________

The Session estimates that fulfilling these duties will require _______ hours per week.

COMPENSATION

The minimum hourly rate for Commissioned Pastors for 2020 is $18.61/hr.

1. Salary (12 month equivalent) $________________

2. Housing $________________

3. Contributions to health insurance $________________

4. Additional Compensation or Allowances (please specify below) $________________

________________________________________________________

5. FICA/SECA $________________
6. Vacation **Minimum** of four weeks including four Sundays

(If greater, please indicate here_____________________________)

7. Paid Sick Leave (up to 10 days for each year of service)

| Total | $________________ |

**Professional Reimbursable Expenses**

1. Mileage Reimbursement at current IRS rate $.58

   $________________

2. Continuing Education
   a. Reimbursable expenses (travel, lodging, fees, materials)

   ($2,000 minimum/full time accumulative to 3 years)

   $________________

   b. _____ Minimum 2 weeks/week including 2 Sundays accumulative to 3 years

   _____ Other:__________________________________________

3. Professional Expenses ($500 minimum)

   $________________

Salary will be paid (check one) ___ monthly; ___ twice a month on the _____ and _____; or_____ bi-weekly

By signing below, the parties acknowledge that they have read and agree to the Pastoral Personnel Policies, the Ethical Boundaries Policy and the Dissolution Policy of the Presbytery of Milwaukee (all are found on the Presbytery’s website under Documents & Resources/Commission on Transitional Ministries; [www.pbymilwaukee.org/commission-on-transitional-ministries.html](http://www.pbymilwaukee.org/commission-on-transitional-ministries.html)).

Date of Session conference with Commissioned Pastor:______________________

Date of Session action:_______________________________

Clerk of Session signature:__________________________________________ Date:_____________

Pastor signature:__________________________________________ Date:_____________

CPM Moderator signature:__________________________________________ Date:_____________

“By action of the presbytery, this relationship was recorded in the rolls and records of the Presbytery and the General Assembly.”

Stated Clerk (or Associate Stated Clerk) signature:__________________________________________