

COMMISSIONED PASTOR CONTRACT - Year _____

The Session of _____, a congregation of the Presbytery of Milwaukee enters into the following contract with Commissioned Pastor _____ beginning on _____. _____ was commissioned by the Presbytery of Milwaukee to serve _____ on _____, 20_____.

Expectations

This ministry will include **(Please check all fields pertaining to this position.)**

- ____ Worship leadership and preparing the bulletin (Specify Sundays if less than full time)
- ____ Moderator of Session (and congregational meetings)
- ____ Pastoral calls to the ill, homebound, and as needed to other members
- ____ Officiate at weddings and funerals as requested by the session
- ____ Assist the church committees, boards, and session to carry out assigned tasks
- ____ Administrative duties
- ____ Exercise voice and vote in presbytery
- ____ Other: _____
- ____ Other: _____
- ____ Other: _____

The Session estimates that fulfilling these duties will require _____ hours per week.

COMPENSATION

The minimum hourly rate for Commissioned Pastors for 2022 is \$19.74/hr.

- 1. Salary (12 month equivalent) \$ _____
- 2. Housing \$ _____
- 3. Contributions to health insurance \$ _____
- 4. Additional Compensation or Allowances (please specify below) \$ _____

- 5. FICA/SECA \$ _____

6. Vacation **Minimum** of four weeks including four Sundays

(If greater, please indicate here _____)

7. Paid Sick Leave (up to 10 days for each year of service)

Total \$ _____

Professional Reimbursable Expenses

1. Mileage Reimbursement at current IRS rate \$ _____

2. Continuing Education

a. Reimbursable expenses (travel, lodging, fees, materials)

(Accumulative to 3 years) \$ _____

b. _____ Minimum 2 weeks/year including 2 Sundays accumulative to 3 years

_____ Other: _____

3. Professional Expenses \$ _____

Salary will be paid (check one) _____ monthly; _____ twice a month on the _____ and _____;
or _____ bi-weekly

By signing below, the parties acknowledge that they have read and agree to the Pastoral Personnel Policies, the Ethical Boundaries Policy and the Dissolution Policy of the Presbytery of Milwaukee (all are found on the Presbytery’s website under Documents & Resources/Commission on Transitional Ministries; www.pbymilwaukee.org/commission-on-transitional-ministries.html).

Date of Session conference with Commissioned Pastor: _____

Date of Session action: _____

Clerk of Session signature: _____ Date: _____

Pastor signature: _____ Date: _____

CPM Moderator signature: _____ Date: _____

“By action of the presbytery, this relationship was recorded in the rolls and records of the Presbytery and the General Assembly.”

Stated Clerk (or Associate Stated Clerk) signature: _____