

- 5. *Vacation **Minimum** of four weeks including four Sundays
(If greater, please specify here _____)
- 6. *Continuing Education minimum of 2 weeks
(If greater, please specify here _____)
- 7. *Paid Sick Leave (up to 10 days for each year of service)

C. PROFESSIONAL REIMBURSABLE EXPENSES (Paid by congregation)

- 1. Auto Mileage Reimbursement at current IRS rate up to \$ _____
- 2. *Continuing Education \$ _____
- 3. *Professional Expenses \$ _____

Salary will be paid (check one) ___ monthly; ___ twice a month on the ___ and ___; or ___ bi-weekly

By signing below, the parties acknowledge that they have read and agree to the Pastoral Personnel Policies, the Ethical Boundaries Policy and the Dissolution Policy of the Presbytery of Milwaukee (all are found on the Presbytery’s website under Documents & Resources/Commission on Transitional Ministries; www.pbymilwaukee.org/commission-on-transitional-ministries.html).

Minister signature _____ Date _____

Clerk of Session signature _____ Date _____

Authorized CTM signature _____ Date _____

“By action of the presbytery, this relationship was recorded in the rolls and records of the Presbytery and the General Assembly.”

Stated Clerk (or Associate Stated Clerk) signature: _____