



- 5.\* Vacation **Minimum** of four weeks including four Sundays  
(If greater, please specify here \_\_\_\_\_)
- 6. \*Continuing Education minimum of 2 weeks  
(If greater, please specify here \_\_\_\_\_)
- 7. \*Paid Sick Leave (up to 10 days for each year of service)

**C. PROFESSIONAL REIMBURSABLE EXPENSES (Paid by congregation)**

- 1. Auto Mileage Reimbursement at current IRS rate up to \$ \_\_\_\_\_
- 2. \*Continuing Education \$ \_\_\_\_\_
- 3. \*Professional Expenses \$ \_\_\_\_\_

Salary will be paid (check one) \_\_\_ monthly; \_\_\_ twice a month on the \_\_\_ and \_\_\_; or \_\_\_ bi-weekly

**By signing below, the parties acknowledge that they have read and agree to the Pastoral Personnel Policies, the Ethical Boundaries Policy and the Dissolution Policy of the Presbytery of Milwaukee (all are found on the Presbytery’s website under Documents & Resources/Commission on Transitional Ministries; [www.pbymilwaukee.org/commission-on-transitional-ministries.html](http://www.pbymilwaukee.org/commission-on-transitional-ministries.html)).**

Minister signature \_\_\_\_\_ Date \_\_\_\_\_

Clerk of Session signature \_\_\_\_\_ Date \_\_\_\_\_

Authorized CTM signature \_\_\_\_\_ Date \_\_\_\_\_

“By action of the presbytery, this relationship was recorded in the rolls and records of the Presbytery and the General Assembly.”

Stated Clerk (or Associate Stated Clerk) signature: \_\_\_\_\_