

Presbyterian Homes & Services is seeking a part time Campus Pastor to support our Dickson Hollow Community in Menomonee Falls. This exempt position is a 3 day per week 18 hour position. The Campus Pastor develops and implements a pastoral care program to meet the spiritual and emotional needs of residents and their families in the communities. General areas of responsibility include: visiting and counseling residents and families; providing religious, sacramental and educational services; participating in residential care conferences and specialized services for the dementia program; liaison to the church community and local clergy service organizations; overseeing spiritual care volunteers; and implementing spiritual care programs.

REPORTING STRUCTURE: The Campus Pastor reports to the Campus Administrators and is part of the leadership team.

MINIMUM QUALIFICATIONS

1. Education Bachelor's degree and a Master's degree from an accredited theological seminary or equivalent.
2. Experience: three years of experience in a church setting or other pastoral care/chaplaincy ministry preferred. One unit of clinical pastoral education (CPE) is preferred.
3. Specific requirements:
 - a. Demonstrate the ability to make independent decisions.
 - b. Ability to tactfully deal with residents, family members, staff, visitors, outside public, and church organizations.
 - c. Demonstrate good moral character.
 - d. Plan, organize, develop, and implement goals and objectives necessary for delivering pastoral care program dependant on the size, hours allocated and need of the community.
 - e. Ecclesiastical endorsement by a recognized religious denomination.
 - f. Agreement with the mission statement, vision and values of Presbyterian Homes, espousing an evangelistic pastoral commitment. Demonstrated compatibility with PHS's mission and operating philosophies.
4. Demonstrated computer proficiency including Microsoft Office and other common computer programs.
5. Demonstrated ability to read, write, speak and understand the English language to communicate with all customers.

Responsibilities include but are not limited to:

Pastoral Care Services (Worship, Sacraments, Prayer, Bible Studies, and PHS' Programs):

- Effectively plan, implement, organize and coordinate the Spiritual Care program to enhance the care and services for residents.
- In accordance with resident requests and desires, provide for Sunday worship and chapel services throughout the week.
- Plan, arrange/conduct special events for Christmas, Easter, Thanksgiving, Lent and Advent and other special holiday services.
- Schedule and arrange services for all major resident denominations using outside clergy as needed.
- Conduct small Bible studies on a weekly basis.
- Visit and pray with residents on an individual basis. Document visits. Maintain accurate records and reports on all resident programming and visits.
- Provide specialized services to the dementia care program residents. Implement PHS' spiritual care programs including Abiders Ministry, Blessing of the Hands, Procession of Honor and others.
- Support Hospice programs and staff as appropriate.

Community Involvement/Professional Development

- Actively participate in representing the interests of Presbyterian Homes to area churches and other organizations.

- Recruit clergy and lay leaders from other denominations and area churches to provide worship and sacramental services to residents.
- Collaborate with Admissions to ensure all marketing efforts reflect the ministry perspective of Presbyterian Homes.
- Participate in local Chaplains Association meetings or other local networking groups. Participate in the PHS Pastoral Care Directors' Functional Work Group Meeting.

Resident/Family Relations

- Visit residents on a regular basis on campus and in the hospital as needed.
- Participate in care conferences and family conferences as required.
- Communicate and document appropriate resident information in resident file, maintaining confidentiality.
- Conduct funeral and memorial services when requested.
- Provide pastoral counseling, personal support and guidance to residents and families experiencing life changes, including death of a resident.
- Presbyterian Homes & Services (PHS), based in St. Paul, Minnesota, is a non-profit, faith-based organization providing a broad array of high quality housing choices, care and service options for older adults. 6,400 employees serve 25,000 older adults through 45 PHS-affiliated senior living communities in Minnesota, Wisconsin and Iowa, and through Optage® home and community services. Established in 1955, PHS has earned the reputation as an innovative leader concerned with promoting independence, vitality and well-being for those they serve.
- We believe employees are the most important resource in our ministry and we are committed to an environment where employees are valued and empowered to make a difference. With a strong commitment to grow our employees from within, the development opportunities with us are virtually unlimited. We offer competitive wages, opportunities for advancement, ongoing training, and incredible benefits like education assistance and nursing loan forgiveness.
- If you have a desire to honor God by enriching the lives and touching the hearts of older adults, consider answering the call and join our team.