The administrative commission appointed by the Presbytery of Milwaukee on (date)_____________________ to ordain/install (name) ______________________________ as pastor/associate pastor/designated pastor of (church) _________________________________ in (town) _________________________________ met at (town) _________________________________ on (date) _________________________________ at (time) _________________________________.

The moderator of the commission, ___________________________________, called the meeting of the commission to order with prayer at (time) _________________________________.

Upon motion, the commission voted to elect (name) ______________________________ to serve as Clerk. Present were:

The Moderator or his/her designee:

Ministers:
1. 
2. 
3. 

Ruling Elders: (give church)
1. 
2. 
3. 

A quorum was declared to be present.

Upon motion, the commission voted to seat the following as corresponding members (if PCUSA, give presbytery; if other denomination, give name of denomination.): ________________

Upon motion, the commission voted to adopt the order of worship as its docket for this meeting.

Upon motion, the commission voted to adjourn with the benediction by _________________.

And so following the propounding and answering of the constitutional questions, ________________ was ordained (G-14.0405) and/or installed as pastor/associate pastor/designated pastor of (church) _________________________________ in (town) _________________________________.

Signed_______________________________________

CLERK of the Commission