

**PRESBYTERY OF MILWAUKEE**  
**ADMINISTRATIVE COMMISSION MINUTES**

The administrative commission appointed by the Presbytery of Milwaukee on  
(date)\_\_\_\_\_ to ordain/install (name) \_\_\_\_\_ as pastor/  
associate pastor/designated pastor/designated associate pastor/ \_\_\_\_\_ of (church/  
presbytery) \_\_\_\_\_ in (town) \_\_\_\_\_  
met at (town) \_\_\_\_\_ on (date) \_\_\_\_\_ at (time)  
\_\_\_\_\_.

The moderator of the commission, the Moderator of the Presbytery or their designee,  
\_\_\_\_\_, called the meeting of the commission to order with prayer at  
(time) \_\_\_\_\_. Upon motion, the commission voted to elect (name)  
\_\_\_\_\_ to serve as Clerk. Present were:

The Moderator of the Presbytery or their designee (name):

Ministers of the Presbytery of Milwaukee (name):

- 1.
- 2.
- 3.

Ruling Elders in the Presbytery of Milwaukee (name, and church):

- 1.
- 2.
- 3.

A quorum was declared to be present. Upon motion, the commission voted to seat the following as  
corresponding members (*if PCUSA, give presbytery; if other denomination, give name of denomination and  
judicatory.*):

Upon motion, the commission voted to adopt the order of worship as its docket for this meeting. Upon motion,  
the commission voted to adjourn with the the blessing at the conclusion of the worship service. And so,  
following the propounding and answering of the constitutional questions,

\_\_\_\_\_ was ordained and/or installed as  
pastor/associate pastor/designated pastor/designated associate pastor/ \_\_\_\_\_ of (church/  
presbytery) \_\_\_\_\_ in (town) \_\_\_\_\_.

Signed \_\_\_\_\_

CLERK of the Commission