The Presbytery of Milwaukee held its stated meeting at Forest Park Presbyterian Church in New Berlin on Tuesday, March 6, 2018. Moderator Lee Tan called the business meeting to order at 4:00 pm.

ROLL: The Roll was taken; a quorum was present as follows:

Teaching Elders of Presbytery: (Present, Absent, or Excused)

<table>
<thead>
<tr>
<th>Anderson, Dee M.</th>
<th>Hagen, Karen</th>
<th>Patton, Beth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson, Ted</td>
<td>Hammond Clark, Melanie</td>
<td>Pettersson, William</td>
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<tr>
<td>Astudillo, Neddy</td>
<td>Hansen, John</td>
<td>Rand, James M.</td>
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<tr>
<td>Ater, Robert W.</td>
<td>Hedges-Goettl, Barbara</td>
<td>Schultz, Gary G.</td>
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<tr>
<td>Baumann, John K.</td>
<td>Hedges-Goettl, Len</td>
<td>Serovy, Mary</td>
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<tr>
<td>Bell, Dianna, HR</td>
<td>Hennesy, Terry</td>
<td>Sinclair, Lawrence A.</td>
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<tr>
<td>Bell, Donald, HR</td>
<td>Henrichs, Michelle</td>
<td>Stafford, Elizabeth</td>
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<tr>
<td>Bergeson-Graham, Deb</td>
<td>Hittle, Erin</td>
<td>Steege, Mary K.</td>
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<tr>
<td>Bernhardt, Joanne</td>
<td>Holmes, Andrew</td>
<td>Stirrat, Ian A.</td>
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<td>Beutler-Cruise, Claire</td>
<td>Holmes-Jensen, Judith</td>
<td>Stoll, Susan</td>
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<td>Blanks, Nicole</td>
<td>Horner-Ibler, Barbara</td>
<td>Swanson, Brett</td>
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<tr>
<td>Block, Deborah A.</td>
<td>Houts, Traci S.</td>
<td>Swanson, James H.</td>
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<td>Boyd, Christian</td>
<td>Houts, Willem P.</td>
<td>Talley, Dee HR</td>
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<td>Buckingham-Taylor, Delisa</td>
<td>Hudson, Paul F.</td>
<td>Talley, L. Kelly HR</td>
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<td>Carlin, Mary</td>
<td>Jaggard, Cedric H.</td>
<td>Tarvid, Kevin</td>
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<td>Cistrunk, Terrell H.</td>
<td>Johnstone, William H.</td>
<td>Timberlake, Robert</td>
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<td>Clarke, Donald HR</td>
<td>Jones, Bruce</td>
<td>Van Loon, Paul J.</td>
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<td>Coons, Martha HR</td>
<td>Jones, Keith HR</td>
<td>Wanner, Thomas HR</td>
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<td>Craven, Kathryn</td>
<td>Jordon, Barbara</td>
<td>Weighton, Gillian</td>
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<td>Craig, Julie</td>
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<td>Cross-Dukes, Volina HR</td>
<td>Kramer, Jerry HR</td>
<td>Wickersham, Carol</td>
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<td>Davis, Christopher B.</td>
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<td>Williams, Tom</td>
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<td>Davis, Christopher E.</td>
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<td>Woehl, Roger A.</td>
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<td>DeCamp, James A. HR</td>
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<td>Denison, Charles</td>
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<td>Dow, Jean</td>
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<td>Erkel, Steven</td>
<td>Lucio, Iris Colon</td>
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<td>Ewing, David</td>
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<td>Farley, Nicole</td>
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<td>Fisher, James C. HR</td>
<td>McCullough, Lisa</td>
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<td>Fringer, Steven</td>
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<td>Galan, Cheryl</td>
<td>McKeeegan-Guinn, Susan</td>
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<td>Gibbs, Ann</td>
<td>McEwen, Bruce</td>
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<td>Gleichauf, Jennifer</td>
<td>McGee, Faye</td>
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<td>McGreevy, Sandy</td>
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<td>Grimbol, Bill HR</td>
<td>McKenna, Robert</td>
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<td>Guyer, Jim HR</td>
<td>McKerrow, Cheryl</td>
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<td>Melara, Nicole</td>
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<td>Millar, JD</td>
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<td></td>
<td>Millar, Victoria</td>
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<td></td>
<td>Neal, Catherine</td>
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<tr>
<td></td>
<td>Nicolaisen, Fiona</td>
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## Churches represented by Ruling Elders named, not represented (NR), or excused

<table>
<thead>
<tr>
<th>Church Name</th>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Beaver Dam, Grace</td>
<td>Grace Vossekuil</td>
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<tr>
<td>Beloit, United Church of Beloit</td>
<td>Jim Coutts</td>
</tr>
<tr>
<td>Beloit, Sun Valley</td>
<td>Michelle Robbins</td>
</tr>
<tr>
<td>Big Bend, Vernon</td>
<td>NR</td>
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<td>Clinton, First</td>
<td>NR</td>
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<tr>
<td>Delafield, Delafield</td>
<td>Sherrie Savageau</td>
</tr>
<tr>
<td>Dousman, First of Ottawa</td>
<td>NR</td>
</tr>
<tr>
<td>Fort Atkinson, Grace United</td>
<td>NR</td>
</tr>
<tr>
<td>Fox Lake, First</td>
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<tr>
<td>Franklin, Faith</td>
<td>Judy Bell</td>
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<td>Hartland, Kettle Moraine</td>
<td>Walter Friedl</td>
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<td>Horicon, First</td>
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<td>Janesville, First</td>
<td>Eugene Gibbs</td>
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<td>Janesville, Rock Prairie</td>
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<td>Kenosha, First</td>
<td>NR</td>
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<td>Lake Geneva, Linn</td>
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<td>Menomonee Falls, Living Hope</td>
<td>Judy Bauer</td>
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<td>Mequon, Crossroads</td>
<td>Mark Weatherhogg</td>
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<td>Milwaukee, Calvary</td>
<td>Ashanti Cook</td>
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<td>Milwaukee, Christ</td>
<td>Jerry Johnson</td>
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<td>Milwaukee, Grace</td>
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<td>Milwaukee, Immanuel</td>
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<td>Milwaukee, Tippecanoe</td>
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<td>Milwaukee, Good Shepherd Trinity</td>
<td>Sue Volkman</td>
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<td>Milwaukee, West Granville</td>
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<td>Muskego, Heritage</td>
<td>Barb Pforr</td>
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<td>New Berlin, Forest Park</td>
<td>Kristen Tan</td>
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<td>Pewaukee, Faith Springs</td>
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<td>Racine, Covenant</td>
<td>Claudia Grace</td>
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<td>Racine, First</td>
<td>Ben Neal</td>
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<td>Racine, Second</td>
<td>NR</td>
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<td>Richfield, First</td>
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<td>Shorewood, North Shore</td>
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<td>Sussex, Lisbon</td>
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<td>Wales, Jerusalem</td>
<td>Jerry Gapinski</td>
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<td>Waukesha, Bethesda</td>
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<td>Waukesha, First</td>
<td>Jim Ziegler</td>
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<td>Waukesha, Southminster</td>
<td>Paula Foley Tillen</td>
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<tr>
<td>Wauwatosa, Wauwatosa</td>
<td>Susan Kilhefner</td>
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<tr>
<td>West Allis, Apostle</td>
<td>Linda Hoon</td>
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<tr>
<td>West Allis, Greenfield Avenue</td>
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<tr>
<td>Whitewater, North Lima</td>
<td>NR</td>
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## Presbytery of Milwaukee, March 6, 2018

### Elders voting by virtue of office:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commissioned Ruling Elder</td>
<td>Cathy Manthei</td>
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<tr>
<td>Treasurer</td>
<td>Jessie Read</td>
</tr>
<tr>
<td>COM</td>
<td>Kathy Dummer</td>
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<tr>
<td></td>
<td>David Henderson</td>
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<td></td>
<td>JP Kastner</td>
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<td></td>
<td>Bill Leonard</td>
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<td></td>
<td>Bonnie Strigenz</td>
</tr>
<tr>
<td>COR</td>
<td>David Hermann</td>
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<tr>
<td>CPM</td>
<td>Freda Johnson</td>
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<tr>
<td></td>
<td>Lois Pearson</td>
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<tr>
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<td>Tracey Pomeroy</td>
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<tr>
<td>Council</td>
<td>Karen Barnes</td>
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<td></td>
<td>Jeannette Bell</td>
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<tr>
<td></td>
<td>Sara Miles</td>
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<tr>
<td></td>
<td>Steve Seeker</td>
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<tr>
<td></td>
<td>Lee Tan</td>
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<tr>
<td>Partnerships</td>
<td>Kathy Dettman</td>
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<td></td>
<td>Larry Hartmann</td>
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<tr>
<td></td>
<td>Lydia Spottswood</td>
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<td>PJC</td>
<td>Larry Nunley</td>
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<tr>
<td>Foundation</td>
<td>Janet Ahrens</td>
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<td>Detlef Pavlovich</td>
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<tr>
<td>Nominating</td>
<td>Sally Daugherty</td>
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<td></td>
<td>Monica Gramling</td>
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<td></td>
<td>Judy Jaggard</td>
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<tr>
<td>Staff – Presbytery Executive</td>
<td>Rachel Yates</td>
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<tr>
<td>Staff – No vote</td>
<td>Chris Halverson</td>
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<tr>
<td></td>
<td>Donna Holmes</td>
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<tr>
<td>Inquirers</td>
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<tr>
<td>Candidates</td>
<td>Katie Ebel</td>
</tr>
<tr>
<td>Corresponding Members/Guests</td>
<td>Ken Green, Chicago (Board of Pensions)</td>
</tr>
</tbody>
</table>

### ROLL SUMMARY – Voting Members

<table>
<thead>
<tr>
<th>Category</th>
<th>Present</th>
<th>Absent</th>
<th>Excused</th>
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</thead>
<tbody>
<tr>
<td>Teaching Elders – Voting</td>
<td>40</td>
<td>8</td>
<td>50</td>
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<tr>
<td>Ruling Elders – Voting</td>
<td>35</td>
<td>29</td>
<td>6</td>
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<td><strong>TOTAL</strong></td>
<td><strong>74</strong></td>
<td><strong>37</strong></td>
<td><strong>56</strong></td>
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<td>Corresponding members</td>
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<tr>
<td>Candidates</td>
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<tr>
<td>Visitors</td>
<td>22</td>
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<tr>
<td>Staff</td>
<td>2</td>
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<tr>
<td><strong>Total Attendance</strong></td>
<td><strong>100</strong></td>
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</table>
WELCOME
Moderator Lee Tan welcomed the presbytery and invited the Rev. Bruce Jones forward for greetings on behalf of Forest Park Presbyterian Church.

GREETINGS AND PRAYER
Bruce Jones welcomed members and visitors to Forest Park Presbyterian Church and opened the business meeting with prayer.

INTRODUCTION OF NEW MINISTER MEMBERS
Co-Moderator of Commission on Ministry, Andy Holmes, introduced new minister member Claire Beutler-Cruise, temporary supply minister at Vernon Presbyterian in Big Bend, and Brett Swanson, Co-Pastor at Wauwatosa Presbyterian in Wauwatosa.

In other minister news, Andy also recognized Neddy Astudillo, who is preparing to leave San Jose Parish and move to Florida to become the Latin America Director for Green Faith. Catherine Neal has retired from her Chaplain position, and Michelle Henrichs has been named as acting Co-Moderator of the Commission on Ministry while Co-Moderator Elder JP Kastner is away on an extended leave. COM continues to look for people interested in being church liaisons with the presbytery, and is also looking to fill a vacancy for a ruling elder in the class of 2019.

INTRODUCTION OF NEW RULING ELDER COMMISSIONERS
The following first time elder commissioners were welcomed: Sherrie Savageau – Delafield; Susan Kilhefner – Wauwatosa; Walter Friedl – Hartland.

CORRESPONDING MEMBER
Stated Clerk Christian Boyd moved to seat with voice and vote, the Rev. Ken Green, our Board of Pensions representative from Chicago Presbytery. The motion passed.

CONSENT AGENDA
The consent agenda as distributed seven days before the stated meeting was presented by the Stated Clerk. The consent agenda was approved and can be found in the Appendix.

PRESBYTERY EXECUTIVE REPORT
Elder Rachel Yates introduced Ken Green from the Board of Pensions, and invited anyone interested in speaking to Ken about the Board of Pensions to join him at a designated table during the dinner hour. She also recognized First Presbyterian, Fox Lake as the church with the highest One Great Hour of Sharing giving per member, and First Presbyterian, Kenosha and Bethesda, Waukesha as the first two churches to pay their 2018 Per Capita Apportionment in full. Rachel then invited Neddy Astudillo to speak about her 14 years as Organizing Pastor at San Jose Parish in Beloit. As Neddy concluded her remarks, the presbytery gave her a standing ovation.

PERSONNEL WORK GROUP REPORT
Matt Lee, Chair of the Personnel Work Group, reported that they have updated three staff job descriptions to more accurately reflect the work being done, and renamed the Congregational Care Coordinator position
to Associate for Ministry Vitality. They have interviewed 4 people for the full-time position and hope to name someone before April 1.

COUNCIL REPORT
Rob Ater, Moderator of Council, on behalf of Council, welcomed new Presbytery Executive Rachel Yates to her first presbytery meeting as Executive. He then presented the following names to be elected to the Presbytery Nominating committee:

Class of 2020
- Judy Jaggard, Rock Prairie-Janesville
- Lance Loveall, First-Kenosha
- Eileen Pierce, Menomonee Falls-Living Hope

Class of 2019
- Patrice Vossekuil, Grace-Beaver Dam

There were no nominations from the floor, and they were elected unanimously.

Calvary Campaign – Rob Ater, on behalf of Council presented 4 members of Calvary-Milwaukee, who are requesting a grant to continue using Bottlewood Communications as their Capitol Campaign consultant.

Motion:
The council requests that $5,000 be granted from the Presbytery Foundation to the Session of Calvary Presbyterian Church to support their Capital Campaign project.

Calvary member Nan Kim-Paik was given voice to speak to the motion. After discussion, the motion passed.

NOMINATING COMMITTEE
Minister Marty Coons, on behalf of the Nominating Committee, presented one names to be placed into nomination for 2018.

Commission on Ministry
- Class of 2020
  - Bruce Jones (M), Forest Park-New Berlin

There were no nominations from the floor, and Bruce was elected by unanimous vote. Marty also reported on the 2018 Committee Moderators, and a vacancy filled on Commission for Preparation for Ministry by appointment of the Presbytery Moderator, the names of which are in the Nominating Report in the Consent Agenda found in the Appendix.

NEW BUSINESS
There were two items of new business. The council brought the following motion concerning the second property belonging to Good Shepherd Trinity:

MOTION: The Council recommends to the presbytery the approval of the sale of the Good Shepherd property located on 48th Street.
Deb Bergeson-Graham, as Moderator of the Good Shepherd Trinity Administrative Commission spoke to the motion. After discussion, the motion passed. Supporting documentation and rationale can be found in the Appendix.

The second item of new business came from the Forest Park Administrative Commission. **MOTION: The Administrative Commission at Forest Park Presbyterian church requests to be dissolved.** Commissioned Pastor Cathy Moderator, Moderator of the AC, reported that with the call to Bruce Jones as Interim Minister, the AC is no longer needed. The motion passed. The AC was thanked with applause. Report can be found in the Appendix.

**PARTNERSHIPS COMMISSION REPORT**
Dee Anderson gave an overview of how the new Partnerships Commission is doing their work, and highlighted some of the grants they have awarded to date. See report in the Consent Agenda of the Appendix.

Moderator Lee Tan closed the business portion of the presbytery gathering with prayer at 4:52.

**PANEL DISCUSSION - Risk Taking for the Sake of the Gospel**
Presbytery members who attended the PCUSA NEXT Church gathering came together to talk about Risk Taking for the sake of the gospel. Panel members who led the discussion were Jeannette Bell, Christian Boyd, Nicole Farley, Terry Hennesy, Cheryl Galan, and Chris Spotts. The discussion included video clips from NEXT church, and prompted lively discussion.

**DINNER** – hosted by the church and their Boy Scout Troop.

**WORSHIP WITH COMMUNION**
The offering of $450.25 will go to New Worshipping Communities. Communion was offered at four stations. We commissioned **Presbytery Executive Rachel Yates**, all committee members and moderators of 2018, and installed the following:

- **Moderator** – Lee Tan
- **Vice Moderator** – Will Houts
- **Stated Clerk** – Christian Boyd

The meeting of the presbytery concluded with the benediction sung by Neddy Astudillo at 8 pm.

Respectfully submitted,

Christian Boyd, Stated Clerk
These minutes were approved on May 22, 2018
Presbytery of Milwaukee

Stated Meeting
March 6, 2018
Forest Park Presbyterian Church
2300 Sunny Slope Rd., New Berlin

Lee Tan, Moderator

New business must be presented to the Clerk, in writing, by 3:30 pm
Times in **bold** indicate Order of the Day.
This meeting will adjourn with the Benediction at the close of worship.

3:15 pm  First Time Commissioner Training
3:50 pm  Announcements
4:00 pm  Business Meeting

Welcome and Opening Prayer  
Bruce Jones

Introduction of New Minister Members  
Andy Holmes/JP Kastner

Introduction of New Elder Commissioners

Consent Agenda - p.3

Presbytery Executive Report  
Rachel Yates

Personnel Report – p.17  
Matt Lee

Council Report - pp.7-8  
Rob Ater

**ACTION ITEMS:**

Nominating Committee Election - p.8  
Rob Ater

Calvary Campaign - pp. 24-30  
Rob Ater

Nominating Committee – Election of Officers – p. 15  
Marty Coons
Bruce Jones (M) -Commission on Ministry, Class of 2020
Presbytery of Milwaukee

APPENDIX

March 6, 2018

New Business

4:50 pm Partnerships Commission Report – p.16  Dee Anderson

Close with Prayer

5:00 pm RISK TAKING FOR THE SAKE OF THE GOSPEL (Participants in NEXT CHURCH)

6:00 pm Dinner

7:00 pm Worship

CONSENT AGENDA
March 6, 2018

The following items appear to be matters that require no debate. Therefore, they are listed together and will be voted upon together as one motion. However, any presbyter may request that any item of business be removed from the Consent Agenda for individual consideration. The Consent Agenda includes the written reports of presbytery committees and commissions. The moderator’s contact information is included with each agenda item. Presbyters are encouraged to contact the moderator prior to the meeting with questions.

The Stated Clerk moves:

• That the agenda for the March 6, 2018 meeting of the Presbytery be adopted.

• That the Minutes of the November 14, 2017 Stated meeting of the Presbytery be approved.

• That the following written reports be received:
  Commission on Ministry Report - pp. 4-5
  Commission on Preparation for Ministry Report - p.6
  Council Report - pp. 7-8
  Foundation Report - pp. 9-14
  Nominating Report - p. 15
  Partnerships Commission Report - p. 16
  Personnel Work Group Report – p. 17
  Stated Clerk Report - p. 18-19
  Treasurer’s Report - pp. 20-21
  Administrative Commission Reports
    Holmes Installation Minutes - p. 22
    Swanson Installation Commission - p. 23
COMMISSION ON MINISTRY REPORT
Presbytery of Milwaukee
February 21, 2018

Actions Taken as a Commission
1. Approved Rev. Susi Stoll’s request to labor outside the boundaries of the Presbytery.
2. Approved the Job Description for a Stated Supply Pastor for First Waukesha PC.
3. Approved the Stated Supply Contract for the Rev. Claire Beutler-Cruise at Vernon PC.
4. Accepted the Resignation of Ruling Elder Tony Gibowski from COM.
5. Approved the Ordination and the Ordination Commission of Deb Swets.
7. Approved a job description for a Stated Supply Pastor at Faith Springs PC.
8. Approved the Terms of Call for the Rev. Bruce Jones as Interim Pastor at Forest Park PC.
9. Approved Ruling Elder Sara Miles as Ready to be a Commissioned Pastor.
10. Established a Sub-Committee to develop a Presbytery policy on Church Assimilations, Mergers and Shared Pastors.
11. Approved the Rev. Kevin Tarvid’s request to labor outside the boundaries of the Presbytery.
12. Approved the request from Lisbon PC to waive term limits for Elders Serving on Session.
13. Approved a partnership with the ELCA to create an ecumenical FIT team for the position at San Jose.

Commission on Ministry Leadership for 2018
The Commission on Ministry elected the Rev. Andy Holmes and Ruling Elder JP Kastner to serve again as Co-Moderators of the Commission for 2018. As Ruling Elder JP Kastner will be on sabbatical starting in April, the Commission elected the Rev. Michelle Henrichs to serve as Acting Co-Moderator until Elder Kastner returns. The Commission also elected the Rev. Deb Bergeson-Graham as Clerk.

Revised Validation of Ministry Policy
The Commission approved a revised policy for validation of all ministries carried within the bounds of the Presbytery of Milwaukee which are not pastoral positions related to a congregation. The policy includes the requirements of the Ministry, the Minister, the Approval Process, and Reporting Requirements. The Commission also approved a new Non-Parish Clergy for Validation of Ministry form to better track and understand all validated ministries in the Presbytery.

Revised Commissioned Pastor Policy and Procedures
In Partnership with the Commission on Preparation on Ministry, COM approved a revised Policy and Procedures for Commissioned Pastors (formally Commissioned Ruling Elders). This new policy clarifies the roles of CPM and COM in the commissioning process.

Holy Cow Congregations
The following churches have participated in the Holy Cow process.
1. Wauwatosa PC
2. Faith Springs PC
3. First Presbyterian, Kenosha
4. First Presbyterian, Janesville
If your church would like to take part in a Holy Cow survey, please contact the ICCC Ann Gibbs at the Presbytery Office.

**Special Thanks**
The Commission on Ministry wants to thank Ruling Elder Tony Gibowski, the Rev. Karen Hagen, and the Rev. Chris Davis (Beaver Dam) for their service on the Commission.
The Commission on Ministry also wants to make a special thanks to Ruling Elder Maureen Wise who has served as clerk for the past six years.

**COMMISSION ON PREPARATION FOR MINISTRY REPORT**
March 6, 2018

On Sunday, January 14, at 4PM, CPM along with the Presbytery celebrated the ordination of Deborah Swets, a candidate under care who received a call to Wheatland Presbyterian Church in Plainfield, Il.

At our meeting on February 6, CPM met with Candidate Katie Ebel. Ms. Ebel preached for the Commission and together we discussed her Statement of Faith. The Commission voted unanimously to approve a status change for Ms. Ebel to “Certified Ready to Receive a Call,” effective February 25, 2018 (one year following her move to candidacy), and receipt of a final transcript from the University of Dubuque Theological Seminary. Appropriate paperwork will be filed with the denomination.

Noel Adams, Ruling Elder from West Granville and Robert Ater, Minister of the Word and Sacrament at Immanuel, Milwaukee were selected as the Milwaukee Presbytery’s representatives for 2018 ordination exam readers.

Terry Hennesy was elected by CPM as the Moderator of CPM for 2018. As she roles off CPM, we wish to thank Jean Dow for her work on CPM, particularly in the role of moderator!

Jean Dow
jdow@immanuelwi.org
PRESBYTERY COUNCIL REPORT
MARCH 6, 2018

“The Council is a standing commission of the Presbytery and shall be composed of persons with differing ministry skills, commitments, and calls to lead the Presbytery in implementing its vision and coordinating the Presbytery’s efforts to fulfill its constitutional and communal purposes.”

~Manual of Operations of the Presbytery of Milwaukee

In January, the council was pleased to begin our work with new Presbytery Executive Rachel Yates. Rachel’s thoughtful and non-anxious presence has helped to renew the council’s call to visionary and missional leadership. Rachel has completed a review of our “What’s Next?” and “Holy Cow” documents and developed an outline to guide the council’s work in finalizing an articulation of our values, vision, and priorities! Plans for a spring council retreat are being made to set aside time for this reflection and work. Please reach out to Rachel Yates (ryates@pbymilwaukee.org) or Jim Rand (revrand@tosapres.com) with input or questions as this work continues.

At its February meeting, the council approved the current roster of leaders for its Personnel Workgroup:

<table>
<thead>
<tr>
<th>Class of 2018</th>
<th>Class of 2019</th>
<th>Class of 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Hoon (E – Apostle)</td>
<td>Matt Lee (M – Kettle Mor.)</td>
<td>Terry Hennesy (M – Linn)</td>
</tr>
<tr>
<td>Sara Miles (E – Kenosha)</td>
<td>Sara Hein (E – Immanuel)</td>
<td>Traci Houts (M – Chaplain)</td>
</tr>
</tbody>
</table>

A new job description for the position of Associate for Ministry Vitality was presented by the Personnel Workgroup and approved by council. This role shares many of the same functions as our current Congregational Care Coordinator position (which will be subsumed within this new position), with an increased emphasis on congregational vitality. Click here for the posting and job description.

The council also elected the Rev. Jim Rand (Class of 2019) to serve as its moderator for the 2018 program year. Congratulations and thank you, Jim!

The council’s Presbytery Gathering Planning Team presented and the council approved, the following schedule of Presbytery Gatherings for 2018:

- **March 6**: New Berlin: Forest Park (Communion) Installation and Commissioning of Leaders
  Risk taking for the sake of the Gospel. Presentations from participants to the Next Church conference.
- **May 22**: Mequon: Crossroads (Communion)
  Called and ordained-Come and be inspired
- **September 11**: Hartland: Kettle Moraine United (Communion)
  Climate change and our responsibilities as Christian congregations and members.
- **November 27**: TBD (Communion)
  Time and the Sabbath: How is God calling us to use our time?

The following items will be presented for action:

**Nominating Committee Slate:**
Class of 2020: Judy Jaggard (E – Rock Prairie), Lance Loveall (M – Kenosha), Eileen Pierce (E – Living Hope)
Class of 2019: Patrice Vossekuil (E – Beaver Dam) to fill unexpired term

**Request for $5,000 from Presbytery Foundation for Calvary Presbyterian Church:**
After meeting with leaders from Calvary Presbyterian Church and the presbytery's Administrative Commission appointed in May 2016 to work with Calvary on financial viability, the council will bring a motion to request that $5,000 be granted to the Session of Calvary Presbyterian Church to support their Capital Campaign project. This gift is in addition to $5,000 granted last month by the Partnerships Commission (from its $30,000 2018 budget) for this project. Please see the supporting documents that include a letter from the Calvary Session (page 24), a capital campaign packet (pages 25-30), and this brief seven minute video that provides a helpful overview to the project! This video will also be shown at 3:40 p.m. prior to the announcements and the start of the business meeting.

Robert W. Ater, Council Moderator
robertater@immanuelwi.org
414-276-4757

FOUNDATION REPORT

PRESBYTERY OF MILWAUKEE FOUNDATION, INC.
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2017

<table>
<thead>
<tr>
<th>Unrestricted Assets</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Money Market Fund</td>
<td>$262,922.60</td>
</tr>
<tr>
<td>Receivable-Presbytery</td>
<td>83,586.36</td>
</tr>
<tr>
<td>Certificates of Deposit</td>
<td></td>
</tr>
<tr>
<td>Bay Lake Bank-Sturgeon Bay, WI.</td>
<td>75,000.00</td>
</tr>
<tr>
<td>LegacyTexas Bank, Plano, TX.</td>
<td>50,000.00</td>
</tr>
<tr>
<td>West Shore Bank, Ludington, MI</td>
<td>50,000.00</td>
</tr>
<tr>
<td>Merrick Bank, South Jordan, UT</td>
<td>100,000.00</td>
</tr>
<tr>
<td>Corporate &amp; Government Bonds</td>
<td></td>
</tr>
<tr>
<td>Bell South</td>
<td>35,332.85</td>
</tr>
<tr>
<td>CIT Group</td>
<td>30,976.05</td>
</tr>
<tr>
<td>Morgan Stanley</td>
<td>39,378.00</td>
</tr>
<tr>
<td>Wal-Mart Stores</td>
<td>39,810.80</td>
</tr>
<tr>
<td>Federal National Mortgage Association</td>
<td>40,812.40</td>
</tr>
<tr>
<td>New Covenant Funds</td>
<td></td>
</tr>
<tr>
<td>Growth Fund</td>
<td>505,025.93</td>
</tr>
<tr>
<td>CDC- Income Fund</td>
<td>149,899.55</td>
</tr>
<tr>
<td>CDC- Growth Fund</td>
<td>185,364.36</td>
</tr>
<tr>
<td>Bethany –Income Fund</td>
<td>7,778.17</td>
</tr>
<tr>
<td>PCFUSA- Bethany Memorial</td>
<td>27,234.21</td>
</tr>
<tr>
<td>Mutual Funds</td>
<td></td>
</tr>
<tr>
<td>Ariel Fund</td>
<td>71,258.43</td>
</tr>
<tr>
<td>Ariel Appreciation Fund</td>
<td>69,500.17</td>
</tr>
<tr>
<td>Domini Social Equity Fund</td>
<td>77,695.67</td>
</tr>
</tbody>
</table>
Designated Assets

New Covenant Funds
   Joseph Corbin Youth Development Fund
      Growth Fund $ 131,798.65
      Income Fund __ 74,057.16  205,855.81

Restricted Assets

PCFUSA-Missionary of the Presbytery of the Welsh $ 17,333.49
   Walz Memorial Fund __ 5,276.38  22,609.87

Due to Presbytery (29,203.07)

Total Assets. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . $2,100,838.16

PRESBYTERY OF MILWAUKEE FOUNDATION INC.
STATEMENT OF ACTIVITY
YEAR ENDED DECEMBER 31, 2017

Public Support and Revenue

Contributions $ 93,245.00

Investment Income
   Unrestricted
      Dividends $ 77,181.39
      Interest 25,850.34
   Designated
      Dividends 11,494.72
   Restricted
      Dividends __ 473.52  114,999.97

Capital Gain or (Loss) (5,224.96)

Unrealized appreciation(depreciation) of Investments
   Unrestricted $ (19,833.52)
   Designated (821.49)
   Restricted __ 68.12  (20,586.89)

Total Support and Revenue. . . . . . . . . . . . . . . . . . . . . . . . . . . $ 182,438.12

Expenses

Investment Expense $ 4.00
Presbytery Grants 67,640.95
Transfer to Presbytery __ 8,820.73  76,465.68
Presbytery of Milwaukee  

APPENDIX  

March 6, 2018

Change in Net Assets .......................... $ 105,967.44

Fund Balance – January 1, 2007  

Fund Balance – December 31, 2017 ............... $2,100,838.16

PRESBYTERY OF MILWAUKEE FOUNDATION, INC  

STATEMENT OF CASH FLOWS  

YEAR ENDED DECEMBER 31, 2017

Cash Flows from Operating Activities

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in Net Assets</td>
<td>$ 105,967.44</td>
</tr>
<tr>
<td>Loss on Sale of Investment</td>
<td>5,224.96</td>
</tr>
<tr>
<td>Distribution Adjustment</td>
<td>1,891.02</td>
</tr>
<tr>
<td>Prepaid Expense</td>
<td>733.83</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>(83,586.36)</td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>29,203.07</td>
</tr>
<tr>
<td>Unrealized Depreciation of Investments</td>
<td>20,586.89</td>
</tr>
<tr>
<td></td>
<td>$ 80,020.85</td>
</tr>
</tbody>
</table>

Cash Flows from Investing Activities

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase of Investments</td>
<td>$(135,000.00)</td>
</tr>
<tr>
<td>Sale of Investments</td>
<td>172,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Increase in Cash</td>
<td>$ 117,020.85</td>
</tr>
</tbody>
</table>

Cash Balance - January 1, 2017

Cash Balance – December 31, 2017 ......................... $262,922.60

PRESBYTERY OF MILWAUKEE FOUNDATION INC  

NOTES TO FINANCIAL STATEMENT  

DECEMBER 31, 2017

Note 1: Organization

The Foundation was established in 1995 as a tax exempt organization under Section 501 (c) 3 of the Internal Revenue Code. The Foundation is organized and shall be operated exclusively for religious and charitable purposes; to engage in activities relating to the aforementioned purposes, and to invest in, receive, hold, use, administer, and dispose of all property, real or personal, as may be necessary or desirable to carry into effect the
aforementioned purposes; and to promote the mission of the Presbyterian Church (U.S.A.) in accordance with the constitution of the Presbyterian Church (U.S.A.). The Foundation is intended to provide special resources for supporting and expanding the mission and ministries of the Presbytery through accumulation of funds which may be used to create and sustain extraordinary projects that will benefit the Presbytery, its congregations, the communities in which such congregations are located, and the Church at large, and to aid in the support of the Presbytery or its congregations in extreme emergencies or in the event of drastic changes in the Presbytery's financial condition. The Foundation is not intended to supplant the normal stewardship efforts of the Presbytery or its congregations.

Note 2: Investments

Investments are carried at Fair Market Value in the Statement of Financial Position in accordance with SFAS No. 124 "Accounting for Certain Investments held by Not for Profit Organization". Unrealized gain and losses are included in the change in net asset.

The investments are all socially responsible per board guidelines. The diversification of investments is necessary in order to use the abilities of different fund managers that have different perspectives about investing.

The current rate of return of the funds invested averaged 4.5% for the year ended December 31, 2017.

Note 3: Other Assets

The Foundation has received from the former Northminster Presbyterian Church (now New Life) three grave sites at Wisconsin Memorial Park. The approximate value of the sites are $3,000.00 and are not included the financial statements.

Note 4: Investment Information:

<table>
<thead>
<tr>
<th></th>
<th>Fair Market Value</th>
<th>Cost</th>
<th>Interest Rate</th>
<th>Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Money Market</td>
<td>$262,966.60</td>
<td>$262,922.60</td>
<td>3.94</td>
<td></td>
</tr>
<tr>
<td>Certificates of Deposit</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bay Lake Bank</td>
<td>75,000.00</td>
<td>75,000.00</td>
<td>4.40</td>
<td>8/29/08</td>
</tr>
<tr>
<td>Legacy Bank</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>5.25</td>
<td>4/20/09</td>
</tr>
<tr>
<td>West Shore Bank</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>5.00</td>
<td>4/7/08</td>
</tr>
<tr>
<td>Merrick Bank</td>
<td>100,000.00</td>
<td>100,000.00</td>
<td>5.00</td>
<td>2/25/08</td>
</tr>
<tr>
<td>Bonds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bell South</td>
<td>35,332.85</td>
<td>39,913.30</td>
<td>5.875</td>
<td>1/15/09</td>
</tr>
<tr>
<td>CIT Group</td>
<td>30,976.05</td>
<td>35,000.00</td>
<td>6.05</td>
<td>2/15/22</td>
</tr>
<tr>
<td>Morgan-Stanley</td>
<td>39,378.00</td>
<td>41,936.80</td>
<td>4.25</td>
<td>5/15/10</td>
</tr>
</tbody>
</table>
Presbytery of Milwaukee

APPENDIX

March 6, 2018

Wal-Mart 39,810.80 42,605.60 4.55 5/1/13
FNMA 40,812.40 42,146.56 4.375 9/15/12

Mutual Funds
Ariel Fund 83,869.59 61,959.55 1,536,073 S
Ariel App 82,525.41 62,692.22 1,614,031 S
Domini Fund 84,798.59 60,000.00 2,424,202 S

New Covenant Funds
Growth-UNR 551,962.47 341,162.88 14,095,058 S
Income-CDC 148,643.91 157,391.28 5,979,240 S
Growth-CDC 202,591.91 113,091.40 5,173,440 S
Income-Bethany 7,713.01 8,248.21 310,258 S
Growth-JCYD 144,047.87 80,631.50 3,678,444 S
Income-JCYD 73,436.81 78,192.78 2,954,015 S

PCUSA-Foundation
Bethany Memorials 27,234.21 27,233.97
Missionary of the Welsh 17,333.49 16,476.44
Walz Memorial 5,276.38 4,166.92

Note 5: Investments Allocation:

The Foundation has adopted an investment allocation policy to maximize the return and provide different levels of risk.

<table>
<thead>
<tr>
<th>Cash</th>
<th>Bonds</th>
<th>Stock</th>
</tr>
</thead>
<tbody>
<tr>
<td>$262,922.60</td>
<td>275,000.00</td>
<td>1,055,618.24</td>
</tr>
</tbody>
</table>

Note 6: Related Party Transaction:

The Presbytery has not disbursed $83,586.36 in Foundation interest and dividends that were in their accounts. A receivable was created for these transactions.

The Foundation has not disbursed the fourth quarter undesignated amount of $29,203.07. A payable was setup for this transaction.
NOMINATING COMMITTEE REPORT

The Nominating Committee presents the following name to be elected at the Presbytery business meeting:

**Commission on Ministry**

Bruce Jones (M) New Berlin, Forest Park – Class of 2020

In accordance with the Manual of Operations of the Presbytery of Milwaukee, the Nominating committee reports the following people as Moderators of their Commission/Committee for 2018:

- JP Kastner  Commission on Ministry Co-Moderator
- Andy Holmes  Commission on Ministry Co-Moderator
- Terry Hennesy  Commission on Preparation for Ministry Moderator
- Jim Rand  Council Moderator
- Dee Anderson  Partnerships Moderator
- Janet Ahrens  Presbytery Foundation President

In accordance with the Manual of Operations of the Presbytery of Milwaukee, the Nominating committee reports the following person has been appointed by the Moderator to fill a vacancy:

**Commission on Preparation for Ministry – Class of 2019**

Elizabeth McCord (M) Chaplain, Carroll University

Respectfully submitted,
Marty Coons
Moderator, Nominating Committee

PARTNERSHIP COMMISSION REPORT

Respectfully submitted - Dee Anderson  pastord@westgranville.org

The purpose of the Partnership Commission is to identify, interpret and support the mission of the Presbytery as it aligns with the vision of the council. It will fulfill its purpose through innovative, creative, and connectional ministry, working alongside congregations and sessions, helping them in mission both internally and externally as they respond to God’s call in the world.

2018 Partnership Commission Members  Staff: Presbytery Executive Rachel Yates

**Class of 2020:** Lydia Spottswood (Ruling Elder, Kenosha First) Chris Davis (Teaching Elder, North Shore) Nancy Molstad of Living Hope in Menomonee Falls

**Class of 2019:** Larry Hartmann (Ruling Elder, Milwaukee, Tippecanoe), Heather Dummer-Combs (Ruling Elder, Wauwatosa Pres) Kathryn Craven (Teaching Elder, at large)

**Class of 2018:** Commission Moderator-Dee Anderson (Teaching Elder, West Granville) Ted Anderson (Teaching Elder, specialized minister), Catherine Neal (Teaching Elder, specialized minister),

Partnership Commission meets four times a year: 2018 Partnership Meetings: February 6, May 15, September 25, November 13

Partnerships Commission offers year-around-Camp Scholarships; Budget 7,500
The Partnerships Commission is pleased to be able to administer the Corbin Scholarship Fund offering scholarships for Presbytery children and youth. Scholarships may be awarded for **half the cost** of the camp, up to a maximum of $150/person. Friends of the church may also be considered for a camp scholarship up to $100. Camp Opportunities include Pilgrim Center in the Fall October 26-28 2018 in cooperation with Winnebago Presbytery and Winter-Extreme in cooperation with Camp Timber-Lee, East Troy. Forms are available on-line and Heather Dummer-Combs is our contact.

**Partnership Commission 2018 Mission Opportunities Grants**

**Carroll University Chaplaincy-Alternative Spring Break Grant $3,000** - This is facilitated by Chaplain Elizabeth McCord, Carroll Director of Spiritual Life. March 19-24, 2018 Carroll students will be staying at Cedarkirk, a Presbyterian camp in Florida and assisting with hurricane relief in the area. Specifically, we will help Cedarkirk rebuild their labyrinth which was destroyed by the storm, and we will spend a couple of days serving in the broader community under the direction of the Presbyterian Disaster Assistance program.

**Calvary Presbyterian Church 2018 -$5,000 completion of a 3 year $30,000 grant and 2018 $5000 additional grant.**

Both grants are co-endorsed with the recommendation of the Calvary Administrative Commission. The Grant is to work with Bottlewood Communications to develop a marketing profile and Capital Campaign. Calvary is in need of capital improvements including app.$250,000 for a roof. So far nearly $100,000 has been raised. Calvary is also working with the Commission on Ministry to learn from their “Holy Cow” congregational life assessment to develop Calvary’s strategy for membership growth. These grants are deemed vital to Calvary’s development.

**PERSONNEL WORK GROUP REPORT**

**Presbytery of Milwaukee**

**March 6, 2018**

The Personnel Work Group recently focused on two items: recommending revisions to the job descriptions and finding a recommendation for the Associate for Ministry Vitality position, formerly called the Congregational Care Coordinator. The content of the Congregational Care Coordinator job description was more consistent with the work of Associate for Ministry Vitality found in other presbyteries so the title warranted a change.

The Personnel Group, along with Executive Director Rachel Yates, reviewed three job descriptions to keep them current: Office Manager, Pastor to the Pastor and Associate for Ministry Vitality. The updated recommendations were sent to Council, and all were approved.

We are in the process of finding a recommended person to fill the Associate for Ministry Vitality position. Our goal is to have the interviews completed and a recommendation chosen by our March 8th meeting. Council will then be able to look at the recommendation at their meeting on March 13th.

Thank you to the rest of the work group for the sharing of perspectives, insights and efforts.

In Christ’s Mission,
Matt Lee
Head of the Personnel Work Group  Leematt360@gmail.com
**STATED CLERK REPORT**

- Roster of those on the Permanent Judicial Commission whose terms have expired in the last six years:
  
  2016 – Judy Bell (RE), Jim Rand (TE), Mary Steege (TE)
  2014 – Sally Daugherty (RE), Ian Stirrat (TE)
  2012 – Mary Leahy (RE), Rob Ater (TE)

- The Session Annual Statistical Report has been submitted by 38 of 42 churches, showing a decrease in membership from 7070 to 6958 members for 2017.

**ANNUAL REPORT OF THE STATED CLERK TO THE PRESBYTERY OF MILWAUKEE FOR THE YEAR 2017**

| Number of Churches in the Presbytery 1/1/17 | 42 |
| Number of Churches in the Presbytery 12/31/17 | 42 |

**Ministerial Changes**

**Number of Ministers in Presbytery, 1/1/17**

| Ministers received from other Presbyteries | 4 |
| Cheryl Galan | Elizabeth |
| William Grimbol | Long Island |
| Nicole Melara | West Jersey |
| Brett Swanson | Kiskiminetas |

| Ministers received from other Denomination | 1 |
| Matthew Lee | ELCA |

| Ordination to Ministry of Word and Sacrament | 1 |
| Christopher Spotts | Mequon, Crossroads |

**Total Gains**

| Ministers dismissed | 5 |
| Craig Howard | Giddings-Lovejoy |
| Robert Jensen | Giddings-Lovejoy |
| Paul Kucera | New Covenant |
| Julie Peterson | Chicago |
| Kathryn Walker | Northern Waters |

| Ministers removed from roll | 0 |

| Ministers died | 3 |
| Robert Ellson 7/14/17 |
| Scott Hauser 2/16/17 |
| Andrew Lowry 9/29/17 |

**Total Losses**

| MINISTERS ON ROLL, December 31, 2017 | 97 |


2018 Minister Imbalance

The Stated Clerk moved that the imbalance of ministers and elders be addressed as follows:

That the imbalance of minister and elder representation be addressed, effective March 6, 2018, by allowing ruling elders who are elected to a committee of Presbytery, Commissioned Ruling Elders with a commission, Certified Christian Educators, moderators / co-moderators of administrative commissions, GA/Synod commissioners and YADS and the Treasurer to attend Presbytery as voting members.

Votes given to:

Elder members of the following standing committees and commissions of presbytery:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM</td>
<td>6</td>
</tr>
<tr>
<td>CPM</td>
<td>4</td>
</tr>
<tr>
<td>Council</td>
<td>5</td>
</tr>
<tr>
<td>Partnerships</td>
<td>4</td>
</tr>
<tr>
<td>Nominating</td>
<td>4</td>
</tr>
<tr>
<td>Foundation</td>
<td>3</td>
</tr>
<tr>
<td>Commissioned Ruling Elder(s)</td>
<td>1</td>
</tr>
<tr>
<td>Administrative Commission Moderators</td>
<td>0</td>
</tr>
<tr>
<td>Administrative Commission Ruling Elders</td>
<td>2</td>
</tr>
<tr>
<td>GA Commissioners/YAD</td>
<td>2</td>
</tr>
<tr>
<td>Synod Commissioner/YAD</td>
<td>1</td>
</tr>
<tr>
<td>Treasurer</td>
<td>1</td>
</tr>
<tr>
<td>Presbytery Executive</td>
<td>1</td>
</tr>
</tbody>
</table>

Total: 34

This would empower 34 additional Elder Commissioners.

BACKGROUND:

2018 REPORT ON THE IMBALANCE OF MINISTER AND ELDER REPRESENTATION IN THE PRESBYTERY OF MILWAUKEE

When the number of resident ministers entitled to vote in the presbytery is greater than the number of elders so entitled, the imbalance will be addressed according to G-3.03, and it is recommended that additional elder commissioners be empowered according to their committee/commission membership.

The number of Ministers on the Rolls January 1, 2018

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-resident and non-active Honorable Retired Ministers</td>
<td>21</td>
</tr>
<tr>
<td>Ministers on the Inactive Roll</td>
<td>0</td>
</tr>
</tbody>
</table>

REGULARLY VOTING MINISTER MEMBERS: 76

Churches with regular voting Elders

<table>
<thead>
<tr>
<th>Votes</th>
<th>Churches</th>
</tr>
</thead>
<tbody>
<tr>
<td>One</td>
<td>40</td>
</tr>
<tr>
<td>Two</td>
<td>1</td>
</tr>
<tr>
<td>Three</td>
<td>1</td>
</tr>
</tbody>
</table>

*Churches reporting a membership of over 500 in the 2017 GA Statistics
**Churches reporting a membership of over 1000 in the 2017 GA Statistics

REGULARLY VOTING ELDERS: 45

IMBALANCE (Ministers minus Elders): 31
TREASURER’S REPORT

Notes to Treasurer’s Report – Estimated summary of 2017
The Synod of Lakes and Prairies had been the primary bookkeeping service for a number of years, preparing checks, payroll, recording deposits and creating the basic financial reports. At the beginning of October 2017, the synod reported to us that they had let go some key financial people and that their financial system had crashed. They have been working hard to keep up with preparing payroll and preparing necessary checks to pay our bills but the financial reports at year end have not been forthcoming.
In the meantime, we have explored and have set up a financial system in house since the beginning of 2018. Because we could not depend on the synod to continue our bookkeeping, this new system was rather hastily set up and is not quite up to speed for us to preparing good reports yet. However, I have managed to cobble together a rough estimate of our income statement for 2017. We did end up in the red but we didn’t use all of our budgeted support from our Foundation either.
Once we receive ending numbers from the synod I will update the financial reports for 2017 and present them in a more complete fashion to Presbytery.

Jessie Read, Treasurer for Presbytery of Milwaukee
jread@pbymilwaukee.org
### Presbytery of Milwaukee

<table>
<thead>
<tr>
<th></th>
<th>2018 Budget</th>
<th>2017 Budget</th>
<th>Estimated 2017 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per Capita</td>
<td>129,051</td>
<td>108,437</td>
<td>110,990</td>
</tr>
<tr>
<td>Net Mission Support</td>
<td>138,000</td>
<td>133,000</td>
<td>125,630</td>
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<tr>
<td>Net Administrative receipts</td>
<td>15,000</td>
<td>18,225</td>
<td>17,872</td>
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<tr>
<td>Foundation Support, total</td>
<td>199,178</td>
<td>301,403</td>
<td>235,445</td>
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<tr>
<td><strong>Total Operating Income</strong></td>
<td><strong>481,229</strong></td>
<td><strong>561,065</strong></td>
<td><strong>489,937</strong></td>
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<tr>
<td>Total Partnerships</td>
<td>67,500</td>
<td>140,700</td>
<td>121,280</td>
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<tr>
<td>Total Leadership Development</td>
<td>10,000</td>
<td>10,000</td>
<td>7,612</td>
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<tr>
<td>Total Council</td>
<td>22,000</td>
<td>31,800</td>
<td>30,634</td>
</tr>
</tbody>
</table>

**Standing Committees**

- **Total CPM**: 5,000 (2018) 7,500 (2017) 2,225 (Estimated 2017 Actual)

**Total Program Expenditures**

- **143,500**
- **206,200**
- **183,038**

**Personnel**

- Communications Associate: 18,284 (2018) 19,494 (2017) 18,237 (Estimated 2017 Actual)
- Pastor to Pastor: 12,112 (2018) 11,384 (2017) 11,381 (Estimated 2017 Actual)
- Stated Clerk: 9,197 (2018) 9,026 (2017) 9,809 (Estimated 2017 Actual)
- Treasurer: 0 (2018) 2,000 (2017) 0 (Estimated 2017 Actual)
- Staff Travel & Conferences: 0 (2018) 0 (2017) 1,549 (Estimated 2017 Actual)
- Misc Staff Expenses: 0 (2018) 0 (2017) 1,020 (Estimated 2017 Actual)


**Total Office Administration**: 60,652 (2018) 64,072 (2017) 59,972 (Estimated 2017 Actual)


**Total Operating Expenses**: 514,603 (2018) 561,065 (2017) 512,841 (Estimated 2017 Actual)

**Surplus/Deficit**: -33,374 (2018) 0 (2017) -22,904 (Estimated 2017 Actual)
The administrative commission appointed by the Presbytery of Milwaukee on
(date) 22 Jan 2018 to ordain install (name) Andrew Holmes as
pastor/associate pastor/designated pastor of (church) Jerusalem
in (town) Wales met at (town) Wales
on (date) 04 Feb 2018 at (time)

The moderator of the commission, Lee Tan, called the
meeting of the commission to order with prayer at (time) 1:33 PM.

Upon motion, the commission voted to elect (name) Bonnie Strigiz
to serve as Clerk. Present were:

The Moderator or his/her designee:

Ministers:
1. Michelle Henrichs
2. Chris Davis (Grace, Beaver Dam)
3.

Ruling Elders: (give church)
1. Lee Tan (Forest Park/New Berlin)
2. Bonnie Strigiz (Wauwatosa)
3. Nathan Zywicki (Jerusalem, Wales)

A quorum was declared to be present.

Upon motion, the commission voted to seat the following as corresponding members (if
PCUSA give presbytery; if other denomination, give name of denomination):
Kathleen Cook Owens
John Knox

Upon motion, the commission voted to adopt the order of worship as its docket for this
meeting.

Upon motion, the commission voted to adjourn with the benediction by 1:41 PM.

And so following the preaching and answering of the constitutional questions,

Andrew Holmes was ordained (G-14-0405) and/or installed as
pastor/associate pastor/designated pastor of (church) Jerusalem
in (town) Wales.

Signed

CLERK of the Commission
GUIDELINES FOR CREATING A COMMISSION TO ORDAIN AND INSTALL

Before an installation service is planned, contact the Moderator of the Presbytery to establish a date for the service and to request approval to form an Administrative Commission for the purpose of ordination/installation. It is the responsibility of the individual to be ordained, installed, or commissioned to propose a group of individuals to serve on the Administrative Commission. The Stated Clerk is available to assist in the identification of individuals available to serve.

The AC can have as few as five members including the moderator (or his/her designee) and be as equally balanced as possible with elder, clergy, male/female and geographical participants. No two elders may be from the same congregation.

Please submit the names of AC members to the Stated Clerk for approval no later than 2 weeks prior to the service.

Candidate Name: Rev. Brett Swanson
Service Date/Time: 3/4/18 8:45pm Location: Wauwatosa, WI

Commission Members: Please list Name, Church and indicate whether Elder or Minister.

1. Christopher Specks @ Crossroads, Minister
2. Jim Hard @ Wauwatosa, Minister
3. Paul Borgen @ Wauwatosa, Elder
4. Robert Atch @ Immanuel, Minister
5. Mary McClung @ Crossroads, Elder
6. Lee Tan, Presbytery Moderator
7. Ann Gilbert, Presbytery of Hue, Minister

Corresponding Members:
Name/Elder:
Presbytery:

Please return this form to the Presbytery Office upon approval of the Stated Clerk:
6767 W Greenfield Ave Milwaukee, WI 53214
or e-mail office@milwaukeepresbytery.org
To the Presbytery of Milwaukee
Regarding Financial request

Calvary Presbyterian Church is requesting a financial award of $5000 to support an ongoing capital campaign. The building located on 10th and Wisconsin Ave, requires structural repair that can no longer be deferred.

In asking for this financial support, we will utilize a portion of the money ($4000) to continue the employment of a professional grant writer. A number of philanthropic organizations target historical buildings as a focus for giving. We are aware of over 100 potential donors in this category. To obtain the highest success, an expert who is specialized in this aspect of fund raising is needed.
We will utilize the remaining $1000 in solicitation and hosting of individual donors. Our goal with these events is to raise $250,000 in 2018.

We are deeply grateful for consideration of this support. Calvary’s history in Milwaukee goes back to 1870. It has been a beacon of light to many in the past, and with your help, its light will continue to shine well into the future.

Contact
Margaret Keehn
Makeehn7492@gmail.com
414 881 1976

calvary.thebigredchurch.org

SUPPLEMENTAL PAPERS

LEADERSHIP DEVELOPMENT TASK FORCE
March 6, 2018

REPORT:
We continue to extend continuing education grants. **Grants up to $500 are available for continuing education one-time events** for church leaders of all types and can be received once every twenty-four months. If you have not yet requested a grant for your upcoming continuing education event, please do so!

If you are in a leadership role other than clergy and are seeking to connect with others in similar roles (youth leader, music director, Christian educators, etc.), please let us know and we can help facilitate those gatherings as well.

This year we will be working to expand our focus on identifying and growing additional leaders within the presbytery.
We are privileged to serving this presbytery by growing leaders, with energy, intelligence, imagination, and love.

Respectfully submitted,

Nicole Farley
Leadership Development Task Force

GOOD SHEPHERD TRINITY ADMINISTRATIVE COMMISSION REPORT
March 2018

The Administrative Commission appointed to walk with Good Shepherd Trinity has been meeting with the council of GST regularly. We completed the “plan” for the sale of the 48th Street building (formerly Good Shepherd) and it has been sent to both Presbytery Council and the ELCA Synod Council for approval. It is the hope both of the AC and the GST Council that this will pass and we can proceed with listing the property and hopefully selling the property (at a fair price) so the congregation may move forward.

In discussions with the council of GST, the one thing that the AC continues to hear is the desire to stay together as a worshipping community in Sherman Park. There is continuing discussion about the needs of both the congregation and the neighboring community and ways to meet those needs.

We have had another resignation from the AC from the ELCA side – the Lutherans had four folks originally on the AC with a fifth person as an alternate. With the resignations (two total), the alternate is now a member although rarely in attendance.

The AC continues its work and is hoping the 48th Street building may go on the market soon. The Presbytery council has called a special meeting for March 5 to act on this. The ELCA Synod Executive Council meets that day as well (I believe) with their whole council meeting being on March 15. We are praying they will approve the plan for the sale.

Faithfully,

Deb Bergeson-Graham, Moderator Administrative Commission, GST

Good Shepherd Trinity Church
Milwaukee, Wisconsin
Sale of the Good Shepherd Building Proposal
3617 N. 48th St., Milwaukee, WI 53216
February, 2018

Proposed Plans for the Future of the Congregation

The vision of Good Shepherd Trinity Church is to live fully into the Gospel as a worshipping community, serving the Sherman Park neighborhood in Milwaukee.


2. Building appraised and evaluated at $345,000 (attached).

4. Title Search attached. Pending

5. Survey attached. Included in the inspection.

6. Exact legal description attached. Included in the inspection.

7. Realtor/attorney: Kevin Sjostrom

8. Annual Budget (attached): Included below

9. Provision for the disposition of proceeds from the sale/future plans for the congregation:

   Anticipated of Proceeds from Sale of Building: $200,000.

   Proposed Disposition of Proceeds:
   $52,000 paid to Presbytery to pay off the loan for the boiler
   $18,000 to support 2018 budget
   $130,000 put into an account with average yield 5% annually
   Utilize the 5% of annual proceeds for support of annual budget ($6,500 avg. beginning in 2019)

   Proposed 2018 Budget:
   Income: $104,636
   Expenses: $156,160

   Based on listening sessions with congregation members by the Administrative Commission and discussions with the Good Shepherd Trinity (GST) Council over several months involving input from several Council, Deacon and committee meetings, the following plans are proposed:

Short-Term/Mid-Term Mission of the Congregation, 2018-19:

- Congregational Worship
- Christian Education
- Care for the Congregation
- Community Missions (Includes space rental of the Trinity building to community agencies as well as community services.).
- Evangelism in the Community
- Leadership Development
- Property Management and Program Administration
- Participation in PCUSA Presbytery of Milwaukee and ELCA Milwaukee Synod governance/programs/activities
**Congregational Worship -- $16,100**

Celebrate Sunday worship weekly; Special worship services; Weddings and Funerals of congregation members led by an ordained pastor/certified lay leader from the PCUSA/ELCA/UCC with liturgists and musical leadership. This can be provided by Pulpit Supply.

**Budgeted Amount:** Pulpite Supply ($175/week x 52 weeks) = $9,100; Musician ($6,400); Materials ($600)

**Council Leadership:** Monica Gramling/Lance Jones

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**Christian Education -- $500**

Offerings of Christian Education/Bible Studies/Children’s Programs on a regular basis. Volunteer led.

**Budgeted amount:** Materials = $600

**Council Leadership:** Monica Gramling

---

**Care for the Congregation -- $1,000**

Provide home visits, hospital visits, and greeting cards to congregational members and friends through the Deacons. Volunteer led.

**Budgeted amount:** Materials = $500; Pastoral Care cost: $500

**Council/Deacons Leadership:** Monica Gramling/ Robin Mueller

---

**Community Missions -- $1,000**

Support the Food Pantry on a weekly basis.
Space Rental to various community agencies.
Special activities and programs to youth and adults in the neighborhood.
Hire a Community Outreach Director – apply for grant

**Budgeted amount:** $1000

**Council Leadership:** Jeannette Bell

---

**Evangelism in the Community -- $1,250**

Develop regular evangelism activities and materials for outreach to the community as well as hospitality programs and new member sessions within the church.

**Budgeted amount:** $1250

**Council Leadership:** Robin Mueller

---

**Leadership Development -- $500**

Provide training sessions for current leaders, utilizing PCUSA and ELCA training programs. Recruit and train leadership through development of current membership and new membership development. Judicatory Financial Support.

**Budgeted amount:** Training $500

**Council Leadership:** Jeannette Bell/ Roxanne Rhinehart
Administration and Property Management -- $131,610
Provide adequate office and program administration to operate all proposed activities. Staff would include a part-time Administrative Assistant -- $18,720, Church Administrator -- $4,420; Bookkeeper -- $2,400; Custodian -- $5,408; Social Security Tax -- $2,500; Workers Compensation -- $912; Payroll Service -- $3,600; Operating Supplies -- $12,100; Property & Maintenance -- $63,550; Insurance both buildings $18,000

Budgeted amount: $131,610
Council Leadership: Paul Tjaden

Participation in PCUSA and ELCA governance/activities/programs -- $4,200
Regular participation by a PCUSA Ruling Elder in Presbytery meetings. Participation by Teaching and Ruling Elders in Presbytery, Synod and/or General Assembly Committees/Commissions/Councils. Participation by membership in ELCA governance/activities/programs as appropriate.

Budgeted amount: ELCA & PCUSA Financial Support $4,000 – (includes per capita);
ELCA & PCUSA Activities (meetings, events) $200

Leadership: Council

Long-Term Mission/Plan for the GST Congregation (2020-2025)
A. Plan A: Revitalization of the Congregation
   • Sustainable Worship Community
   • Leadership Development
   • Continued Mission Development
   • Part-time pastor and music staff; part-time office/administration/program staff; bookkeeper

B. Plan B: Continue as Congregation of Worship
   • Weekly Worship and Regular pastoral care for the congregation
   • Sale of Trinity building by 2020
   • Rent Worship space elsewhere with part-time pastor

NEW BUSINESS

Motion from Council:
   • The Council recommends to the presbytery the approval of the sale of the Good Shepherd property located on 48th Street.
Rationale for Sale of Property related to Good Shepherd Trinity
From the Administrative Commission
March 5, 2018

When the two congregations – Good Shepherd Lutheran and Trinity Presbyterian – informally worshipped together beginning around 2010-11, they alternated worship spaces before deciding that the Trinity building was the best fit for the new congregation, which completed the constitution for full togetherness in October 2015. The ELCA Synod asked that the congregation not sell the Good Shepherd (48th Street) building since a separate ministry for the Sherman Park community was taking place in the building, and this was supported by the executive leadership of the Presbytery at the time. The ministry continued in this building until 12/31/17 when the building was vacated.

The congregation is now faced with the utility bills and upkeep of the 48th Street Building along with the same for the Trinity building.

Before the Administrative Commission was put into place, the congregation voted to sell the 48th Street Building but then the GST council had to develop a plan. The AC came into being in the Spring 2017 to assist with this, and after assuming original jurisdiction in August 2017, the AC developed the plan with input from the GST council. The 48th Street building was appraised and inspected, and the plan is now before Presbytery Council for its recommendation to the Presbytery that the building be sold. The request also will go before the ELCA Synod Council at its March 15 meeting with the same hope.

The GST council and AC are hopeful that this plan passes both these bodies so that the GST council and AC can work to move the congregation forward. This may also mean the sale of the Trinity building and the moving of the congregation to a new site (or perhaps renting space back if a different congregation purchases the Trinity building). After selling the 48th Street building, the funds received will be used to pay off early a 2014 boiler loan owed principally to PILP (originally $65,000, with a remaining balance of just over $48,000) and to the Presbytery ($2,700.50 for costs in excess of the loan). The sale proceeds will also help the current budget to be a bit more balanced, and perhaps will allow the congregation to hire a part-time community outreach coordinator/organizer. The congregation is currently being served with pulpit supply and this is reflected in their 2018 budget. Most are finding pulpit supply to be satisfactory.
Presbytery of Milwaukee

Process for congregation selling property

1. Session takes action to sell property
   a. Determine disposition of proceeds
   b. Contract approved attorney*
   c. Prepared documents
      i. Obtain clear title
      ii. Land description
      iii. Estimated sale price

   (*NOTE: Presbytery may incur cost and be reimbursed upon the sale of property)

2. Documents sent to Presbytery office (see ‘c’ above)
   a. Stated Clerk review documents
   b. Clerk responds to Session with changes
   c. Clerk approves calling of congregational meeting

3. Congregational Meeting
   a. Vote to recommend property sell
      i. Vote is “Contingent upon approval of the presbytery.”

4. Congregational decision sent to presbytery office
   a. Reviewed by Stated Clerk
   b. Documents prepared for council meeting
      i. Includes land description, title search results, sale price, congregational vote results
      ii. Narrative of plan (rationale, future of property)
   c. Council approves

5. Council places item on presbytery meeting docket
   a. Additional information may be requested
On behalf of the Administrative Commission at Forest Park, I would like to request that the administrative commission formed last June by the Presbytery of Milwaukee for Forest Park Presbyterian Church be dissolved. We believe that the three issues identified that being:
1) Overall communication
2) Healing
3) Accountability

have been addressed and will continue to be skills that the good folks at Forest Park will be working together to accomplish.

At this point the only two remaining members of the commission are Rev. Gillian Weighton and myself. We are both in agreement that with the interim position at Forest Park being filled, the session is well equipped from this point forward.

I thank you for this opportunity! I learned about myself as well as about the big C church. I am grateful.

Cathy Manthei, AC Moderator
Commissioned Pastor