

November 2018

To: **Church Treasurers**

From: Presbytery Office
6767 W. Greenfield Avenue Suite 202
Milwaukee, WI 53214

RE: Closing Date for 2018 Books

The closing date for receiving funds to be credited to churches in 2018 is:

Friday, January 11, 2019

Any funds received after this date will be credited to 2019 giving. This date is necessary to allow time for the office to complete the reports for Central Receiving Service in Louisville.

Reminder:

- All checks must be submitted with a **remittance form**. It is available [here](#).
- If you are a new treasurer, please send your email address to the presbytery office so that you receive all treasurer communications.

Thank you for your help. If you have any questions, please call or email the Presbytery office. 414-292-2740 or chalverson@pbymilwaukee.org