

## **Stated Supply Job Description – Vernon Presbyterian Church, SE WI**

August 6, 2020

Vernon Presbyterian Church, Big Bend, Wisconsin seeks a part-time, contracted “Stated Supply” pastoral position of at least 25 hours per week. “Compensation and health benefits negotiable, subject to the Presbytery of Milwaukee minimum terms of call for 2020/2021, including salary, housing allowance, IRS mileage reimbursement, Paid Sick Leave (up to 10 days for each year of service); 4 weeks (including 4 Sundays) paid vacation; 2 weeks (including 2 Sundays) of continuing education leave and \$2000 continuing education allowance; and professional expense allowance of \$500.”

### **Duties:**

#### **I. Worship**

- a. Prepare worship service, including sermon, hymn choice & bulletins
- b. Administer the sacraments

#### **II. Pastoral**

- a. Encourage prospective and current members to participate in Vernon worship and activities, including on-line platforms as needed
- b. Conduct visits to homebound members & congregational friends, including providing communion
- c. Help the congregation work through challenges in its decision-making processes and governance, with the goals of allowing all voices and opinions to be heard and considered and building healthy, collaborative relationships

#### **III. Administration**

- a. Moderate session meetings & annual congregational meetings
- b. Support church committees & their work
- c. Supervisor of church staff, including secretary & musician

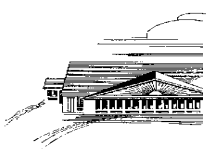
### **Requirements:**

- Ordained as PCUSA (Presbyterian Church USA), UCC (United Church of Christ), RCA (Reformed Church in America), ELCA (Evangelical Lutheran Church in America), or United Methodist affiliation
- Offers Bible centered faith leadership and spiritual guidance
- Able to communicate positively, frequently & across many platforms
- Willing to actively support the mission of the members of Vernon Presbyterian
- Proficient with computer/communications technologies

### **Expectations:**

- Be accessible on regular schedule including Sunday worship & fellowship
- Initiate positive & regular communication with church members & friends of the congregation using multiple platforms; engage flexibly, with humor & compassion
- Preach the Word regularly, applying biblical principles relevant to today’s reality
- Respect confidential nature of spiritual, personal, & financial issues of church

Interested applicants should submit resume and letter of interest in Adobe PDF format to: [church@vernonpres.org](mailto:church@vernonpres.org). Potential exists for discussion of a shared arrangement with other positions, churches, or roles. See below for narrative expression of Vernon



Presbyterian's goal.

VERNON PRESBYTERIAN CHURCH  
571 W23280 NATIONAL AVENUE  
BIG BEND, WISCONSIN 53103  
262-662-4648

“A Living Symbol of God’s Presence in Today’s World”

August 6, 2020

Vernon Presbyterian Church is in search of a Pastor and Partner:

Our church is nestled in a rural/suburban setting, tucked between the communities of Big Bend and Mukwonago, with the larger city of Waukesha only ten minutes away, and major city Milwaukee only twenty minutes away. Within our area there is something for everyone, from youth to retiree, in entertainment, athletics, arts, food, shopping and FUN! Outdoor activities abound nearby with bike and hiking paths, parks, sports venues, water options, and much, much more. An hour or two by car takes you to Madison, Lake Michigan, or even to the edges of Chicago!

Members and friends of the Vernon Presbyterian congregation are self-described as: warm, friendly, caring, loyal and down-to-earth people who value Bible centered faith building in a family friendly environment. Our simple church represents over 170 years of memories, traditions, struggles, and the growth of multiple generations of hard-working, mostly rural and suburban community members. We host the Vernon Child Development Center, which encompasses a large Child Care of 30+ years in operation for ages 6 weeks -12 years, summer camp program, and one of the largest Mukwonago Area School District 4K programs. We also provide a community gathering center for the Vernon Active Adults organization, CA, AA, and Al-Anon chapters.

Our membership and leadership recognize the past, live in the present, and embrace the future, through the energy of Jesus Christ. This congregation stands more on small group initiative and creative resourcefulness than strict format, because we are all servants at the core, and giving good service does not always require a meeting. We are a participating church in the Milwaukee Presbytery. Mentorship and teaching is informal and happens weekly, from the youngest to the most mature. In 2019, Sunday worship attendance averaged 30-40. Unfortunately, our last Pastor has retired, leaving us to seek a new Minister on our journey in Christ. Any child of God is welcome here!

Sincerely, the Session of Vernon Presbyterian Church 2020

Laura Beschta  
Ralph Schwartz  
Karin Leinon  
Sue Ristow

Marcelos Barros  
Steve Sherrod  
Linda Thompson  
Drew Sherrod